**Subject Access Request Form**

Under the General Data Protection Regulation, you are entitled as a data subject to obtain from the Company, confirmation as to whether or not we are processing personal data concerning you, as well as to request details about the purposes, categories and disclosures of such data.

For this procedure the individual must complete this form and send it to the email: dpookupa@gmail.com

# Α. DETAILS OF DATA SUBJECT (CONCERNED PERSON)

**Β. CONFIRMATION OF THE APPLICANT**

**DATE OF BIRTH**

**PHONE NUMBER**

**ADDRESS**

**EMAIL**

**FIRST NAME**

**SURNAME**

**REGION**

**POSTAL CODE**

**MOBILE PHONE**

If you would like any assistance with your submission, please contact the Company sending your question at the address provided: Data Protection Officer, OKUPA ATHENS SINGLE MEMBER PRIVATE COMPANY Psaromiligkou 9, Athens/Attiki, Greece, or by mail to dpookupa@gmail.comto give you further instruction

|  |  |
| --- | --- |
| C.1 CONFIRMATION THAT THE COMPANY KEEPS AND PROCESSES MY PERSONAL DATA | o |
| C.2 RECEIPT A COPY OF MY PEROSNAL DATA | o |
| C.3 RECEIPT OF SUPPLEMENTARY MATERIAL TO: | o |
| C.3.1. THE PURPOSE/S OF THE PROCESSING OF MY PEROSNAL DATA | o |
| C.3.2. THE DATA CATEGORIES THAT THE COMPANY PROCESSES | o |
| C.3.3. ΤHE DATA RECIPIENTS | o |
| C.3.4. ΤHE RETENTION PERIOD OF PERSONAL DATA | o |
| C.3.5. INFORMATION ABOUT THE EXTRACTION OF MY PERSONAL DATA FROM SOURCES OUTSIDE THE COMPANY  C.3.6.INFORMATION ABOUT AYTOMATED PROCESS OF MY PERSONAL DATA AND THE IMPACT ON ME  C.3.7. IF MY PERSONAL DATA IS TRANSFERRED ABROAD INFORMATION ABOUT SAFEGUARDS  C.4. DELETION OF MY PERSONAL DATA  C.5. RECTIFICATION OF MY PERSONAL DATA  C.6. RESTRICTION OF PROCESSING OF PERSONAL DATA  C.7. DATA PORTABILITY  C.8. RIGHT TO OBJECTION TO THE PROCESSING OF MY PERSONAL DATA  C.9. SOMETHING ELSE RELATED TO MY PERSONAL DATA  Describe below.   |  | | --- | |  | | o    o  o  o  o  o  o  o  o |

# C. REQUESTED INFORMATION

|  |  |
| --- | --- |
| |  | | --- | | D. Contact Details |   ☐ E-mail ☐ Contact Phone Number ☐ Adress |

(signature) Date: ……….20……

Please return the completed form to:

OKUPA ATHENS SINGLE MEMBER PRIVATE COMPANY, Psaromiligkou 9, Athens/Attiki, Greece

Email: dpookupa@gmail.com

|  |
| --- |
|  |

|  |
| --- |
|  |